

MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL HELD ON WEDNESDAY, May 7th, 2008

The Town Council met in the Council Chamber of the Town Hall at Shelburne, Nova Scotia on Wednesday, May 7th, 2008 at 7:00pm.

Those present were His Worship Mayor P.G. Comeau, Deputy Mayor Tony Mahaney, and Councillors Elizabeth Acker, Alan Delaney, Bernard Nickerson, and Bill Murray.

The meeting was called to order by Mayor Comeau.

Mayor Comeau commented that Councillor Reid would be joining the meeting later in the evening.

It was moved by Deputy Mayor Mahaney and seconded by Councillor Nickerson, "Resolved that Minutes of a regular meeting of Town Council held on April 2nd, 2008 be received and adopted as circulated". Motion Carried

There were no delegations or individuals scheduled to appear before Council.

It was moved by Councillor Delaney and seconded by Councillor Murray, "Resolved that the Correspondence be received as circulated". Motion Carried

The Correspondence was dealt with in the following manner.

Information was received from the Municipality of the District of Barrington, regarding the *Legal Listing Consultation Workbook for Cusk*. It was agreed to make this workbook available to the residents of the Town.

A letter from the Municipality of the District of Shelburne, Recreation & Parks Department was received regarding the Albert Acker Memorial Park. Discussion took place on the options outlined from the Municipality of the District of Shelburne and the fact that the field was jointly owned for school purposes. It was moved by Deputy Mayor Mahaney seconded by Councillor Murray, "Resolved that the Municipality of the District of Shelburne turn over the property ownership known as the Albert Acker Memorial Field to the Town of Shelburne with no stipulations, or assist in maintenance costs." Motion Carried

A letter was received from Jan and Mark Dennis thanking the Town for their support for Mark to attend the World Sport Stacking Championships in Denver.

A letter was reviewed from C. Allan Reid, owner of the Sea Dog Saloon & The Wreck Room Lounge requesting permission to operate a beer tent on Dock Street for the Waterfront Weekend July 12th-14th, the Loyalist Landing Grand Reenactment July 18th-20th and the Shelburne Founders' Days July 25th-27th.

It was moved by Councillor Murray and seconded by Deputy Mayor Mahaney, "Resolved that permission be granted to C. Allan Reid, to operate a beer tent during Waterfront Weekend July 12th-14th, Loyalist Landing Grand Reenactment July 18th-20th and Shelburne Founders' Days July 25th-27th as per Alcohol & Gaming Authority regulations." Motion Carried

It was moved by Deputy Mayor Mahaney seconded by Councillor Murray, "Resolved that the Building Inspector's Report for March be received." Motion Carried

It was moved by Councillor Murray and seconded by Councillor Delaney, "Resolved that the Special Constable's Report for April be received." Motion Carried

It was moved by Councillor Nickerson and seconded by Deputy Mayor Mahaney, "Resolved that the Parks and Recreation Director's Report for March be received." Motion Carried

It was moved by Councillor Murray and seconded by Councillor Nickerson, "Resolved that bills as approved amounting to \$ 263,155.59 be received and paid." Motion Carried

Mayor's Items

Mayor Comeau reported on a meeting with the Tourism Adhoc Committee held on April 9th. Further information was being prepared regarding tourism data, funding from the RDA and a possible joint venture with Tim Horton's. The next meeting was held on May 6th, and the Committee members met at the possible future site North of Hwy103. Detailed tourism statistics were reviewed, Mr. Arenburg manager of Tim Horton's, didn't feel that there was adequate land to combine the Tim Horton's/Rest Stop; but would pass on the ideas from the Committee to the property manager. The next meeting of the Tourism Adhoc Committee will be May 15th, the 2001 plan will be revisited along with talks regarding design.

Mayor Comeau reported on the Ladies Provincial Bowling Tournament held on April 21st and commented on the amount of people participating from Nova Scotia, New Brunswick and Prince Edward Island for the entire week. He further noted that due to the number of people participating; parking time limits were waived for that week.

Mayor Comeau gave a progress report on the meetings with CBCL noting it would be late June or early July before final completion.

On April 29th the Mayor attended the Volunteer Banquet held this year in Gunning Cove. He noted that approximately 100 people were in attendance and he had the honour of presenting certificates to volunteers representing the Town.

On April 1st, Mayor Comeau co-hosted the public information meeting along with Mr. Alexander, Chair of the Cox Building Team. President of the Shelburne Historical Society, Louise Lindsay, Council members and the general public were in attendance. It was moved by Deputy Mayor Mahaney and seconded by Councillor Acker, "Resolved that the Minutes from the Public Meeting held on April 1st, 2008 be received." Motion Carried

Mayor Comeau reported on the Shelburne Port Authority meeting held Wednesday, April 2nd. He noted that the Port Authority had a loss of \$17,872.23 at the end of February and an outstanding account would be going to Small Claims Court. He also noted that the 2008/09 Budget was prepared and would be presented to the Clerk Treasurer for comments, and the opt out clause for Clearwater was extended from 90-days to 180 days. It was moved by Deputy Mayor Mahaney seconded by Councillor Nickerson, "Resolved that this Report and Minutes of the Port Authority Meeting held April 2nd, 2008 be received and adopted." Motion Carried

On April 2nd, Mayor Comeau reported on the Public Works meeting. Mr. Goulden was requesting approval from the Town for an easement to access property located at and boarding on the northeast intersection of Glasgow and Cornwallis Streets. The Committee granted permission to Mr. Goulden to access his property off of the unopened Glasgow Street. It was moved by Councillor Acker seconded by Councillor Delaney, "Resolved that this Report and Minutes of the Public Works meeting held April 2nd, 2008 be received and adopted." Motion Carried

A Water Utility meeting was held on April 23rd, Ms. McNeil and Mr. Doucette from the Department of Environment were present to review the five steps for the Source Water Protection Plan. A discussion on the Source Water Protection Plan took place regarding the stake holders, the location of dwellings in the Municipality near Lake Rodney, the fact that the lake is not used for boating or seaplanes, and that no problems are anticipated, but it will be time consuming to complete the necessary plan. The "Transition Plan" was briefly discussed with Mr. Steve Doucette. The THM readings were reviewed and the annual average of the THM's was 104, this is just 4 over the limit. The "Transition Plan" was necessary to allow the water plant operator to become certified, and CEU's are continuing education units. It was moved by Councillor Murray seconded by Councillor Delaney, "Resolved that this Report and Minutes of the Water Utility meeting held April 23rd, 2008 be received and adopted." Motion Carried

Mayor Comeau reported that Mr. Lewis, former water plant operator has left, and Mr. Charles Thomas is acting water plant operator with Mr. Holden in overall direct responsible charge.

Mayor Comeau wanted to bring attention to the shortage of physicians and their present workload. Without physicians it would be difficult to attract people to the area, and without doctors or nurses there would be no hospital. Mayor Comeau expressed interest to sit on the Hospital Board Recruitment Team, along with Councillor Acker, and Councillor Delaney. Mayor Comeau noted he had a discussion with a concerned citizen and he suggested targeting physicians from across Canada.

Mayor Comeau reported on a meeting to be held on May 22nd, with the Chamber of Commerce with regards to cruise ships. The Mayor noted that the port has been approved for a passenger ferry, but not for cruise ships. Mr. Faye, the Port Manager is presently working with Transport Canada to complete the requirements.

The new Provincial mileage rate is 40.51 cents per kilometer. Mayor Comeau suggested the Town adopt the rate of 40.5 cents per kilometer. It was moved by Councillor Acker seconded by Councillor Delaney, "Resolved that the Town of Shelburne adopt the Provincial mileage rate of 40.5 cents per kilometer, as of May 7th, 2008." Motion Carried

Committee Reports were given

Deputy Mayor Mahaney reported on the Personnel meeting held on April 21st. The purpose of the meeting was to interview for a Parks Worker position. The position will be funded by the Department of Community Services. As a result of the interviews Mr. Martin Stewart was hired. A review of applications and a shortlist was prepared for student positions with the Parks and Recreation Department with interviews to be held on April 30th. Deputy Mayor Mahaney reported on the Personnel meeting held on April 30th. The Committee conducted interviews for the summer positions and three Parks Workers and one Special Events Coordinator were recommended. It was moved by Deputy Mayor Mahaney seconded by Councillor Murray,

“Resolved that these Reports and Minutes of the Personnel Committee held on April 21st and April 30th, 2008 be received and adopted.” Motion Carried

Councillor Delaney reported on the Waterfront Development Committee meeting held on April 21st. He noted there was a presentation by Lewis Jackson, with suggestions regarding signage in the historic district; tenders for electrical improvements had gone out; and the openings of the tops of the garbage cans on Dock Street were discussed.

It was moved by Councillor Delaney seconded by Councillor Murray,

“Resolved that this Report and Minutes of the Waterfront Development Committee held on April 21st, 2008 be received and adopted.” Motion Carried

Councillor Delaney reported on the Waterfront Development Committee meeting held on May 6th. The meeting was held to open tenders for electrical upgrades in the Guild Hall. The bid from Williams Electric was accepted in the amount of \$4,877.55 including tax. Discussion took place on the Public Works Department be given approval to assist with the backhoe and gravel. Places were chosen for the trees and benches to be located on Dock Street. It was noted that they would be placed in 15’ from the sidewalk from the corners of the Memorial Park and the Bill Norman Park. It was moved by Councillor Delaney seconded by Councillor Nickerson,

“Resolved that this Report and Minutes of the Waterfront Development Committee held on May 6th, 2008 be received and adopted.” Motion Carried

Councillor Delaney gave a verbal report on behalf of the Loyalist Landing 2008 Committee. He noted the events of May 4th, in particular the attendance of the ecumenical service and the launch of the longboats in celebration of 225 years that the Loyalist arrived. On the week of May 19th Eastlink will be presenting a video of the longboats. Councillor Delaney commented that Clearwater has shown an interest on showing the public how to process scallops on a scallop dragger during the Waterfront Weekend.

Councillor Acker reported on the April 16th Parks and Recreation Commission Minutes, noting that the zero turn mower had been received, the skate park half pipe was removed from the Skate Park for safety reasons and the Our House Youth Wellness Centre was contacted. She further noted that there has been no interest expressed for the cleaning of the Cenotaph, the Physical Activity and Community School Coordinator’s Report for March noted an increase in users at the school, and damage to a number of pieces of playground equipment was noted at the Cox Shipyard Park, Roger Grovestine’s Complex and the George St. Playground. It was moved by Councillor Acker seconded by Councillor Delaney,

“Resolved that this Report and Minutes of the April 16th Parks and Recreation Commission be received and adopted.” Motion Carried

Councillor Acker noted that she had received a letter for the Chair of the Civic Building and Properties Committee, which she then handed over to Deputy Mayor Mahaney who is the Chair of the Committee for 2007/08.

Clerk’s Items

It was moved by Councillor Nickerson and seconded by Deputy Mayor Mahaney, “Resolved that authorization be given to the Mayor and Clerk to sign the Inter Municipal Agreement with the Municipality of the District of Shelburne to equally show support for the operation and capital needs of the arena.” Motion Carried

Four tenders were received and reviewed for a new Water Utility Truck.

H & B Car Sales Ltd : 2008 F150 Full Size, Half Ton Truck	\$ 24,300. plus HST.
2008 Ford Ranger	\$ 17,800. plus HST

Huskilson Chrysler:	2008 Dodge Ram 1500	\$ 19,977. plus HST
	2008 Dodge Dakota Extended Cab	\$ 19,377. plus HST

The tenders were passed around for review, discussion took place on the need and use of a truck as well as the condition of the road to be travelled over. It was moved by Deputy Mayor Mahaney seconded by Councillor Acker,

Resolved that the tender from H & B Car Sales for the 2008 Ford Ranger at the cost of \$17,800.00 + HST of \$2,314.00 for the total cost of \$20,114.00 be accepted.” Motion Carried

Discussion took place on appointing Tina McKay as a Building Official. It was noted that Mrs. McKay was hired as a administrative assistant and had completed four (4) courses and, it was felt that the Joint Services Board did not feel she had enough experience to be appointed. It was recommended that on Mr. Smith’s absence Debbie Spartinelli of Liverpool would be called in. It was decided to table the appointment of Mrs. McKay after the Town’s representative was able to discuss this at the next Joint Services Board meeting.

Councillor Reid joined the meeting at 8:00pm.

The Town Clerk, after consultation with the Chair of the Police Department and License Committee and the Revision of By-Laws Committee, brought attention to a prepared draft amendment to the Trade and Licenses By-Law Part V Taxis. This amendment took place after a letter was received on April 10th by Mr. Ray George requesting an increase to \$4.00. It was moved by Deputy Mayor Mahaney and seconded by Councillor Delaney,

“Resolved that the first reading of the By-Law to amend the Trade and Licenses By-Law Amendment – Section 47(a) Part V Taxis be approved.” Motion Carried

The Town Clerk made note that Spring Metal Collection will be May 19th – May 29th during regular garbage pick up. This collection will be for scrap metal and white goods not normally put out for garbage collection.

New Business

Councilor Reid noted he had been participating in a Yarmouth Tourism Marketing Program, along with seventy (70) other operators. Discussion took place on the placement of the benches on the Waterfront, the painting of the light poles and sign poles, and the painting of the Information Centre. It was noted that two (2) employees from Joint Services Board would be available to assist in the painting. Discussion took place on the waste management employees and the free time available to assist the three Municipal units.

Discussion took place on the condition of flags on Town property and the placement of the Loyalist flags in and around Town. The Town businesses were complimented on the number of flags being displayed.

Councillor Acker reported that the Special Events Coordinator will be starting to work for the Parks and Recreation Department in mid May. She further noted that the Shelburne County Lobster Festival will be June 5th – 8th. A presentation will be given by Michael Haynes titled “Making the Case for Active Transportation” on May 12th at the Shelburne Regional High School.

Councillor Delaney noted that the “Free Parking Sign” at the Atlantic House Parking Lot is not legible. The sign was discussed and it was decided to have it repainted, not removed. On May 22nd, the Nova Scotia Power Corporation will be checking on the telephone poles in order to display the new Loyalist Landing Banners. It was agreed by Town Council to have Public Works assist in the hanging of the banners. Discussion took place on beautifying the Town for the Communities in Blooms. The well on Ann Street was agreed to be painted; the rail line ties around the pumping station were noted to be in poor condition, and potted plants would be placed around to improve the appearance; the Provincial sign located on the Ohio Road is illegible and needs to be replaced or taken down.

At 8:25pm Council recessed for a short break.

At 8:30pm the meeting reconvened.

At 8:31pm all members of Council agreed to go into an in camera session to discuss personnel issues.

At 8:40pm the meeting reconvened.

Further Business

Deputy Mayor Mahaney gave a verbal report on the Tourism Coordinator meeting. Discussion took place on working towards a Tourism Coordinator for the area, possibly funded by five municipal units.

A Finance meeting was set for May 14th at 6:30pm.

A Planning Advisory Committee was set for May 14th at 7:30pm.

There being no further business at 8:45pm, on Motion the meeting adjourned.

P.G. Comeau, Mayor

C. Wilmont Hardy, Town Clerk