

## MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL HELD ON WEDNESDAY, JANUARY 6th, 2010

The Town Council met in the Council Chambers of the Town Hall at Shelburne, Nova Scotia on Thursday, January 7th, 2010 at 7:00pm.

Those present were His Worship Mayor Alan Delaney, Deputy Mayor Elizabeth Acker, and Councillors Tony Mahaney, Karen Mattatall, Bernard Nickerson, Michael Race and Elizabeth Rhuland.

The meeting was called to order by Mayor Delaney.

Mayor Delaney noted that Council will be going into an in camera meeting to discuss legal matters after item eleven (11) on the Agenda.

It was moved by Councillor Race and seconded by Councillor Mahaney, "Resolved that the Agenda for the January Council Meeting be approved as amended". **Motion Carried**

It was moved by Councillor Nickerson and seconded by Councillor Rhuland, "Resolved that Minutes of a Regular Meeting of Town Council held on December 2nd, 2009 be received and adopted as circulated". **Motion Carried**

It was moved by Councillor Mahaney and seconded by Councillor Rhuland, "Resolved that Minutes of a Special Town Council Meeting held on December 10th, 2009 be received and adopted as circulated". **Motion Carried**

Mayor Delaney welcomed Mr. James Mahaney from the Longboat Society. Mr. Mahaney came before Council along with Bob Preston, Suzanne Mahaney, Allan Nelson and Fred Greenwood to make a presentation to the Town. Mr. Mahaney noted that the Longboat Society's business plan included raising funds to expand on the banners displayed within the Town. The Long Boat Society purchased twenty (20) new banners emphasizing the Wooden Boatbuilding Heritage within the Town with the graphics being designed by a local citizen. The banners are double sided displaying scenes from the Town complete with hardware and removable brackets which will allow easy installation. The generous donation will be used to enhance the marketing of the Town. Mayor Delaney thanked all the directors of the Longboat Society for their hard work and generous donation. He further noted that the banners would greatly add to the beauty of the Town.

It was moved by Councillor Nickerson seconded by Councillor Mahaney, "Resolved that the correspondence be received as circulated." **Motion Carried**

The correspondence was dealt with in the following manner.

A letter was received for information from Dan Myers, President of Destination Southwest Nova Association congratulating the Town on receiving the Communities in Bloom recognition. The letter noted the dedication and support for community pride, environmental awareness and heritage conservation.

It was moved by Deputy Mayor Acker seconded by Councillor Mahaney, "Resolved that the Building Inspection Services Report for November 2009 be received." **Motion Carried**

It was moved by Councillor Mahaney seconded by Councillor Rhuland, "Resolved that the Special Constable's Report for December 2009 be received." **Motion Carried**

It was moved by Councillor Race seconded by Councillor Mattatall, "Resolved that the Parks and Recreation Director's Report for November 2009 be received." **Motion Carried** It was agreed that a letter of thanks be sent to Coldwell Banker for their support and dedication for sponsoring Santa's annual visit at the Town's Christmas Tree.

It was moved by Councillor Rhuland seconded by Councillor Nickerson, "Resolved that the Physical Activity & Community School Coordinator's Report for November 2009 be received." **Motion Carried**

It was moved by Councillor Mahaney seconded by Councillor Nickerson, "Resolved that bills as approved amounting to \$155,909.09 be received and paid." **Motion Carried**

### Committee Reports

Councillor Mahaney reported on the Personnel Meeting held on December 10<sup>th</sup>, 2009 and noted that negotiations continued with I.B.E.W. union representatives. It was moved by Councillor Mahaney seconded by Councillor Mattatall, "Resolved that Minutes of the Personnel Committee Meeting held on December 10th, 2009 be received and adopted." **Motion Carried**

Councillor Mahaney gave a verbal report on the Shelburne County Arena Association Meeting held on December 10<sup>th</sup>, 2009. He noted that funding applications have been submitted for future capital expenditures, that the arena has averaged 35 hrs per week for the month of December, tenders were reviewed for snow removal and that ongoing discussions have taken place regarding the makeup of the arena board. It was moved by Councillor Mahaney seconded by Councillor Nickerson, "Resolved that the verbal report of the Shelburne County Arena Association Meeting held on December 10<sup>th</sup>, 2009 be received." **Motion Carried**

Councillor Race gave a verbal report on the Waterfront Development Committee. He noted that the only outstanding issue was the completion of shingling the Muir Cox Shipbuilding Interpretive Centre and he was pleased to note that the shingling had been completed in late December. It was also noted that the contractor would be completing a warranty issue.

Councillor Rhuland gave a verbal report that the JCP project had ended on January 2<sup>nd</sup>, 2010 and that the two workers had assisted with many community initiatives. Councillor Rhuland noted that on January 19<sup>th</sup> there would be a reception held for the volunteers and workers that assisted in the Town receiving the Communities In Bloom award. She further noted that she had received a package in the mail inviting the Town to participate in the National designation. Due to the short timeline and unfamiliarity of the involvement at the National level it was suggested that perhaps the Town would participate in 2011. Councillor Rhuland was recommending the attendance at the Communities In Bloom symposium in October which would enable discussion for a better understanding of the involvement required at the National level. It was moved by Councillor Rhuland seconded by Deputy Mayor Acker,

“Resolved that the verbal report of the JCP Project and Communities In Bloom be received.” **Motion Carried**

Councillor Rhuland gave a verbal report on a series of special meetings for South West Shore Development Authority. The meetings held pertained to the financial status of SWSDA, review of Board governance, clarity of the role of the Board, board training, and the undertaking of an advisory review. The Province has agreed to fund a review and provide appropriate names to complete the review. Other discussions took place on legal issues pertaining to a pending trial, responses from the Ombudsman report, and the issues of developing a new Regional Development Authority. Councillor Rhuland noted that SWSDA has continued to downsize, that a meeting has been scheduled with Minister Paris to discuss interim funding, and that SWSDA will be holding a strategic planning session to outline a list of priorities for the coming year, she further noted that the Town would need to discuss priorities to be placed on the South West Shore Developments list of priorities.

Deputy Mayor Acker gave a verbal report on the Joint Services Board. She noted that Mr. Carl Smith, Building Inspector retired on December 23<sup>rd</sup>, and that tender documents on waste management are still under review and will be addressed at the meeting held later in the month.

Councillor Nickerson reported on the Occupational Health and Safety Meeting held on December 2<sup>nd</sup>, 2009. He noted that WHIMIS training for all town employees can be costly and require access to a computer and it was agreed that a refresher could be completed by a paper copy. He further noted that an additional quote for a catwalk at the water treatment plant was requested, there were no new employee issues, that the Public Works Department was negligent in completing their safety inspection sheets, and that nine (9) employees would be completing the traffic control person course to be held at the community center. Councillor Nickerson noted that the local firm charged \$60 per person compared to a Halifax firm charging \$129.95 per person. It was moved by Councillor Nickerson seconded by Deputy Mayor Acker,

“Resolved that Minutes of the Occupational Health and Safety Committee Meeting held on December 2<sup>nd</sup>, 2009 be received and adopted.” **Motion Carried**

### **Mayor's Items**

Mayor Delaney reported that a retirement dinner was scheduled for Mr. Carl Smith, Building Inspector on January 23<sup>rd</sup>. He also wanted to remind the public of a SWSDA community input session to be held on January 9<sup>th</sup> at the NSCC. Mayor Delaney congratulated the Town staff on their dedication and hours put in to clearing the Town streets. He noted it was a major snowstorm and any complaints should not be directed to the public works staff but to himself.

On December 7<sup>th</sup>, Mayor Delaney attended the awards banquet which recognized the dedication and countless hours of service for volunteer firemen.

On December 11<sup>th</sup>, Mayor Delaney attended a Region 6 Solid Waste Management Meeting held in Bridgewater. He noted that the budget for 2010/11 was approved; educational contracts and employee contracts were reviewed. Also on December 11<sup>th</sup>, the Mayor noted that Council was invited to participate in the staff's Christmas social and that it was a very enjoyable evening.

December 14<sup>th</sup>, Mayor Delaney attended a Highway 103 meeting in Liverpool. He noted it has been five years but was pleased to publicly announce the government has committed to 28 kms of new highway between Broad River and Sable River. The project will be completed in three phases; the first phase 8.2 kms to start in spring 2012 which will consist of a Port Mouton bypass and two others eliminating dangerous corners. Phase two (2) would be 7.6 kms and phase three (3) 10.2 kms.

December 17<sup>th</sup>, Mayor Delaney attended the Lieutenant Governors Christmas Social held at the newly renovated Province House.

December 29<sup>th</sup>, Mayor Delaney attended a tourism meeting to address the resignation of the Tourism Coordinator. The Committee agreed to hire Susie Atwood, the runner up at the original interview process; he noted that Ms. Atwood has accepted.

January 1<sup>st</sup>, the Mayor noted that the Town of Shelburne and the Municipality of the District of Shelburne held a joint levy for the third year in a row. He noted it was well attended despite the weather conditions.

January 5<sup>th</sup>, the Mayor attended the announcement regarding the Shelburne Ship Repair. The Provincial government invested 8.8 million with 20% being paid back over 15 years and 80% being forgivable based on employment stipulations. He noted that this was a positive announcement to start the 2010 year, and that Irving has taken ownership of the land, formerly Nova Scotia Business Inc.

### **Clerk's Items**

It was moved by Councillor Mahaney seconded by Councillor Rhuland, "Resolved that Town Council authorize the Mayor and Town Clerk to sign Letters of Agreement regarding the disposal of organics and recyclable materials." **Motion Carried**

### **New Business**

It was noted that on February 9<sup>th</sup> at 2:00pm discussions with the Municipal Advisor regarding the governments' role on amalgamation would take place. It was noted that the other four (4) municipal units would be invited to attend.

Councillor Rhuland reported that the Regional Development Authority was requested to take the lead role in compiling and presenting information to the province on the significant economic impact of the loss of ferry service from Yarmouth. Discussion took place on the authority having enough resource people to enable the authority to take the lead. The Town of Yarmouth had requested that the regional development authority take the lead as this was a community based initiative. She further noted that the Port of Yarmouth has a long term agreement with Bay Ferry's for the use of the wharf.

It was moved by Deputy Mayor Acker seconded by Councillor Rhuland, "Resolved that a Request for Proposals be drafted for an organizational study for the Town of Shelburne." **Motion Carried**

Deputy Mayor Acker reported on a coaching development opportunity called the South Shore Regional Soccer Coach and Player Development Symposium. Deputy Mayor Acker reported on several volunteer opportunities, February 18<sup>th</sup> "Local gatherings" which will be a learning event for volunteers and non-profit organizations with opportunities to discuss challenges and successes as well as insurance and risk management. She further noted volunteer week is April 18<sup>th</sup> to 24<sup>th</sup> with the nomination deadline of February 23<sup>rd</sup>, and "Our Community-Something for Everyone" will be held on April 24<sup>th</sup> at SRHS.

### **Further Business**

The following meetings were scheduled:

January 14<sup>th</sup> Finance and Audit 7:00pm

Discussion took place on scheduling a water utility meeting to start preparing the Water Source Protection Plan to have in place by the deadline of October 15<sup>th</sup>.

At 8:04pm all members of Council agreed to go into an in-camera session to discuss legal issues.

At 8:30pm the meeting reconvened.

Discussion took place on the Regional Development Authority pertaining to the changes pending April 1<sup>st</sup> to become an incorporated body. The newly incorporated RDA will receive the core funding and will not incur any assets or liabilities of the former RDA. It was moved by Deputy Mayor Acker seconded by Councillor Nickerson,

“Resolved that the Town of Shelburne issue a letter of intent to join the new Regional Development entity if the following recommendations are met:

- all current staff be given their notice of termination under the former Regional Development Authority, and will have the opportunity to apply for the positions within the new entity as they become available;
- the Town is granted the opportunity to review and be able to provide input on the new Regional Development By-Laws;
- the Town is granted the opportunity to assist in developing the new Board of Directors, including but not limited to membership and voting privileges;
- complete separation of the Yarmouth Area Industrial Commission from the new Regional Development entity.”

Voting for the Motion six (6) voting against the Motion one (1) **Motion Carried** Councillor Mattatall requested her vote against the Motion recorded.

There being no further business at 10:16pm, on Motion the meeting adjourned.

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Mayor

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Clerk