

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
HELD ON WEDNESDAY, FEBRUARY 3rd, 2010**

The Town Council met in the Council Chambers of the Town Hall at Shelburne, Nova Scotia on Thursday, February 3rd, 2010 at 7:00pm.

Those present were His Worship Mayor Alan Delaney, Deputy Mayor Elizabeth Acker, and Councillors Tony Mahaney, Karen Mattatall, Bernard Nickerson, Michael Race and Elizabeth Rhuland.

The meeting was called to order by Mayor Delaney.

It was moved by Councillor Mahaney and seconded by Councillor Mattatall,

“Resolved that the Agenda for the February Council Meeting be approved.” **Motion Carried**

It was moved by Councillor Mattatall and seconded by Councillor Rhuland,

“Resolved that Minutes of a Regular Meeting of Town Council held on January 6th, 2010 be received and adopted as circulated”. **Motion Carried**

It was moved by Councillor Mahaney and seconded by Councillor Race,

“Resolved that Minutes of a Special Town Council Meeting held on January 27th, 2010 be received and adopted as circulated”. **Motion Carried**

Mayor Delaney welcomed Mr. Doug Langley, Chair of SC Transportation Society for a presentation on providing safe, affordable and accessible public transportation in particular to the disabled, seniors and disadvantaged citizens of Shelburne County. He noted that SC Transportation Society is a not-for-profit Society, they are anticipating the purchase of three (3) vans, the service will be open to all residents within the County, and will provide fixed trips to Yarmouth, Bridgewater and Halifax. Mr. Langley explained the anticipated revenue required for the service and the anticipated capital costs and expenses that the Society will incur. He further noted that the aim is for 4,400 riders annually in Year one and provincial grants are subject to providing 3,100 passenger rides per year. Mr. Langley noted that the Society was requesting NSTRIP funds and on going support from the Town to make this a viable service to the citizens of Shelburne County. Mr. Langley and guests were thanked for their presentation and business plan which was left for the Town to review.

It was moved by Councillor Mahaney seconded by Councillor Race,

“Resolved that the correspondence be received as circulated.” **Motion Carried**

The correspondence was dealt with in the following manner.

A letter was received for information from the Nova Scotia Emergency Management Office regarding the House of Assembly passing amendments to the Emergency Management Act to reflect modern practices currently being used in Nova Scotia.

A letter was received from the SRHS grade seven Language Arts class requesting Cornwallis Street be renamed due to the horrific treatment the Mi’Kmaq received at the hands of Governor Edward Cornwallis. It was agreed that this matter would be referred to a committee meeting for further discussion and that a letter should be sent to the class acknowledging further discussion will take place on their request.

A letter was received from Lauren Nickerson regarding a contribution from the Town to assist in building material for an orphanage in Campeche, Mexico. It was noted that she is one of three students from the Tri-County chosen to represent Shelburne County. It was moved by Councillor Race seconded by Councillor Mattatall,

“Resolved that the Town of Shelburne grant seventy-five dollars (\$75) to assist in the cost of supplies required to assist an orphanage in Campeche, Mexico, along with four(4) Town pins and two (2) t-shirts supplied by the Parks and Recreation Department.” **Motion Carried** It was further noted that if citizens wished to donate items to the orphanage that they should contact Shelburne Regional High School.

Correspondence was received from the Parks and Recreation Department regarding the Town nominating an individual for Volunteer Week April 18th – 24th. Councillor Mattatall noted that the Shelburne Volunteer Fire Department should be recognized. Council agreed that the organization desired the recognition but the nomination was for an individual. Later in the meeting it was moved by Councillor Mahaney seconded by Deputy Mayor Acker,

“Resolved that the Town of Shelburne nominate Councillor Rhuland in recognition of her dedication with the Communities in Bloom.” **Motion Carried**

It was moved by Councillor Nickerson seconded by Councillor Rhuland,

“Resolved that the Building Inspection Services Report for December 2009 be received.” **Motion Carried**

It was moved by Deputy Mayor Acker seconded by Councillor Mahaney,

“Resolved that the Special Constable’s Report for January 2010 be received.” **Motion Carried**

It was moved by Councillor Race seconded by Councillor Mattatall,

“Resolved that the Parks and Recreation Director’s Report for December 2009 and the Parks and Recreation Department’s Annual Report be received.” **Motion Carried**

It was moved by Deputy Mayor Acker seconded by Councillor Race,

“Resolved that the Physical Activity & Community School Coordinator’s Report for December 2009 be received.” **Motion Carried**

It was moved by Councillor Rhuland seconded by Councillor Race,
“Resolved that bills as approved amounting to \$274,778.27 be received and paid.” **Motion Carried**

Committee Reports

Councillor Mahaney reported on the Personnel Meeting held on January 7th. He noted that negotiations were continuing and new job descriptions were presented. It was moved by Councillor Mahaney seconded by Councillor Mattatall,

“Resolved that Minutes of the Personnel Committee Meeting held on January 7th, 2010 be received and adopted.” **Motion Carried**

Councillor Mahaney reported on the Personnel Meeting held on January 14th. He noted that negotiations were continuing, job descriptions were being reviewed and the timeline was discussed for the Town Clerk’s position. It was moved by Councillor Mahaney seconded by Councillor Nickerson,

“Resolved that Minutes of the Personnel Committee Meeting held on January 14th, 2010 be received and adopted.” **Motion Carried**

Councillor Mahaney reported on the Shelburne County East RCMP Advisory Board Meeting held on January 12th. He noted that the Board has representatives from the Municipality of the District of Shelburne, Town of Lockeport and the Town of Shelburne, that the local detachment will be receiving a new four-wheel drive vehicle, that recommendations were received regarding the terms of office to enable consistency throughout the Province, and that a provincial appointee is still required. It was moved by Councillor Mahaney seconded by Councillor Mattatall,

“Resolved that Minutes of the Shelburne County East RCMP Advisory Board Meeting held on January 12th, 2010 be received and adopted.” **Motion Carried**

It was moved by Councillor Mahaney seconded by Councillor Mattatall,
“Resolved that the Town of Shelburne, upon recommendation from their RCMP Advisory Committee, agree to the creation of a single RCMP Advisory Board by merging the Town of Shelburne, Town of Lockeport and the Municipality of the District of Shelburne’s RCMP Advisory Committees.” **Motion Carried**

It was moved by Councillor Mahaney seconded by Councillor Race,
“Resolved that the Town of Shelburne agrees with the Nova Scotia Department of Justice proposed regulatory amendments with regards to the terms of office for Municipal Boards of Police Commissioners and Police Advisory Boards.” **Motion Carried**

Councillor Mahaney reported on the Shelburne County Arena Association Meeting held on January 14th. He noted that December’s ice time was average, that High School Hockey is back, that several funding applications are waiting approval and clarification, a new door for the zamboni room will be installed, and that the Town is working on insurance and a possible transfer of ownership. It was moved by Councillor Mahaney seconded by Councillor Rhuland,

“Resolved that the verbal report of the Shelburne County Arena Association Meeting held on January 14th, 2010 be received.” **Motion Carried**

Councillor Mahaney reported on the Shelburne and Area Chamber of Commerce Meeting held on January 20th. He noted that a new member, Onshore Construction had joined the Chamber and sponsored a free skate, the Chairman had met with Mr. Dukes, NSBI regarding a marketing campaign, a Google mapping project was being reviewed for the Shelburne area through the tourism coordinator, and the chamber was thanked for their contributions to the physician’s welcoming committee. It was moved by Councillor Mahaney seconded by Councillor Rhuland,

“Resolved that the verbal report of the Shelburne and Area Chamber of Commerce Meeting held on January 20th, 2010 be received.” **Motion Carried**

It was moved by Councillor Mattatall seconded by Deputy Mayor Acker,
“Resolved that the Town of Shelburne adopt the Integrated Community Sustainability Plan dated January 2010 and submit the final Plan to Service Nova Scotia and Municipal Relations.” **Motion Carried**

Councillor Race reported on the Parks and Recreation Commission Meeting held on January 20th. He noted that he is now Chair of the Commission, that a lease agreement is required for the Albert Acker Field for funding to be considered for a minor baseball facility, Take the Roof Off Winter program is now underway, Volunteer Week is April 18-24th, a phone survey is underway with regards to the Shelburne County Recreation Society and that information is now being prepared for the Shelburne County Lobster Festival Committee. It was moved by Councillor Race seconded by Councillor Rhuland,

“Resolved that Minutes of the Parks and Recreation Commission Meeting held on January 20th, 2010 be received and adopted.” **Motion Carried**

Councillor Rhuland reported on the Shelburne Physician Recruitment Committee Meeting held on January 26th. She noted that each councillor would be receiving a paper copy of the Shelburne Physician Committee Report.

Councillor Rhuland noted that the Committee mandate is to focus on recruitment and retention issues; the membership will be community based and on a volunteer basis and she will no longer be required to serve on the Board. She further noted that the acting Chair is Robert Legere, and the Committee was requested to make financial requests to municipal units prior to budget deliberations. It was moved by Councillor Rhuland seconded by Deputy Mayor Acker,
“Resolved that the verbal report for the Shelburne Physician Recruitment Committee Meeting held on January 26th, 2010 be received.” **Motion Carried**

Deputy Mayor Acker reported on a decision making model and strategies designed by Mr. Brian Zurek for the Town as part of a masters program at Dalhousie. It was moved by Deputy Mayor Acker seconded by Councillor Race,
“Resolved that the Town of Shelburne adopt Matrix B as a decision making support tool to assist the Town in evaluating projects.” **Motion Carried**

It was moved by Deputy Mayor Acker seconded by Councillor Nickerson,
“Resolved that the Town of Shelburne grant two hundred (\$200) to Mr. Zurek for an honorarium of his work.” **Motion Carried**

Deputy Mayor Acker reminded Council of the Eastern Shelburne County Energy Strategy Contractor Selection Report presented to Council. She noted that the Town was collaborating with the Town of Lockport and the Municipality of the District of Shelburne to quantify and understand energy and greenhouse gas inventory for the community and identify opportunities for investment in renewable or alternate energy. It was moved by Deputy Mayor Acker seconded by Councillor Mattatall,

“Resolved that the Town of Shelburne support the recommendation of the Eastern Shelburne County Energy Strategy Project Advisory Committee to award the Contract for the Eastern Shelburne County Energy Strategy to Dillon Consulting Ltd., if funding is confirmed through the FCM Green Municipal Fund.” **Motion Carried**

Deputy Mayor Acker gave a verbal report on the Roseway Manor Board Meeting held on January 19th. She noted that discussions were based around expansion and renovation of the Roseway Manor. She noted that they presently have sixty seven (67) residents and forty seven (47) rooms. She further noted that single occupancy was the long term plan of the Roseway Manor Board and that the Board may be requesting financial assistance to assist in studies and/or architectural drawings.

Councillor Nickerson reported on the Occupational Health and Safety Committee Meeting held on December 2nd. He noted that the committee was trying to acquire permission to use a copy of the South West District Health Authority WHIMIS online tutorial and he was pleased that permission has been granted with some restructuring and this will be reviewed at the next meeting. He further noted that two employees would be requiring excavation training in March and several other employees completed their traffic control person course. It was moved by Councillor Nickerson seconded by Councillor Rhuland,

“Resolve that Minutes of the Occupational Health and Safety Committee Meeting held on January 21st be received and adopted.” **Motion Carried**

Mayor's Items

Mayor Delaney unveiled the official Town Flag and noted that one of the flags would be shipped to Afghanistan. Councillor Mahaney noted that a citizen of the community had a brother serving in Afghanistan and while serving in Afghanistan Town flags can be flown on the base for a show of support and after the tour of duty is complete the Flag is shipped back.

Mayor Delaney reported on National Flag Day being held on February 15th. He noted that the Town has received some promotional items and that the Town will be celebrating Flag Day at noon on February 15th at the corner of King and Water Street by hosting a flag-raising ceremony.

Mayor Delaney extended congratulations to Councillor Mattatall for her time in organizing the Haiti Relief functions held on the weekend. Councillor Mattatall thanked the community who gave so generously and their assistance. She noted that the events raised a total of \$11,025.28 and that that amount would be matched by the federal government.

Mayor Delaney reported on Minutes of the Shelburne Port Authority Meeting held on January 20th. He noted that a discussion took place on hiring an assistant to the Port Manager, that an advertisement would be placed for a consulting firm to complete an environmental assessment to meet federal and provincial requirements and that a local interested person was going to draft up a Harbour Master Plan as a donation to the community. It was moved by Councillor Nickerson seconded by Councillor Mahaney,

“Resolved that Minutes of the Shelburne Port Authority Meeting held on January 20th, 2010 be received and adopted.” **Motion Carried**

Mayor Delaney reported on Minutes of the Finance and Audit Committee Meeting held on January 14th.

Mayor Delaney noted that discussion was held around purchasing five (5) Town flags, that \$500 was donated to the Haitian Relief Fund, the committee reviewed taxpayers that were in arrears for taxes and/or sewer maintenance and it was agreed that the Town engage an assistant for four (4) weeks within the Town office. He further noted that a list of town priorities were discussed, discussions took place on the Region 6 Waste Management Budget, and on going discussions were held regarding the Town assuming ownership of the Arena.

It was moved by Councillor Mahaney seconded by Councillor Nickerson, “Resolved that Minutes of the Finance and Audit Committee Meeting held on January 14th, 2010 be received and adopted.” **Motion Carried**

Within the month of January Mayor Delaney attended Sergeant Kirk Taylor’s funeral service held in Yarmouth, he attended three (3) meetings pertaining to the Regional Development Authority and Team Shelburne, attended the annual firemen’s smoker and attended the funding announcement by MP Gerald Keddy for the Barrington Industrial Park. He further noted that he had attended a meeting with Minister Sterling Belliveau regarding the cancellation of the ferry service in Yarmouth and he requested that concerns be expressed in cabinet. He noted that there was a scheduled rally regarding the cancellation of the ferry service being held in Halifax tomorrow and that buses were available.

Clerk’s Items

There were no items to report.

New Business

It was agreed that a card be sent to Sergeant Kirk Taylor’s mother expressing the Town’s sympathy.

It was moved by Councillor Race seconded by Councillor Nickerson, “Resolved that the Town of Shelburne enter into a lease agreement for most of the Albert Acker Field to the Shelburne and Minor Baseball Association for one dollar (\$1.00), for a period of ten (10) years to develop and operate a Little League Baseball Field with an option to renew.” **Motion Carried**

It was agreed that the Town of Shelburne send a letter of support to the Shelburne Area Minor Baseball Association to assist the Association in grant applications.

Further Business

The following meetings were scheduled:

February 15 th	Revision of By-Laws	9:30am
February 17 th	Shelburne Port Authority	7:00pm
February 24 th	Finance and Audit	6:30pm

There being no further business at 8:40pm, on Motion the meeting adjourned.

Mayor

Clerk