



Parks and Recreation Department
 168 Water St., PO Box 699, Shelburne, NS B0T 1W0
 phone 875 3873 fax 875 3932 email tnsheib@auracom.com

Application for Employment

Position _____
 (for which you are applying)

Name _____ Date available for work _____

Civic Address (Street) _____ Town/City _____

Mailing Address _____ Postal Code _____

Telephone (home) _____ (work) _____ S.I.N. _____

Do you have a valid Drivers license? YES NO How many years have you been driving? _____

Languages spoken English YES NO French YES NO Other _____

Written : English YES NO French YES NO Other _____

SKILLS (Check applicable categories)

- | | | |
|--------------------------|------------------------|-----------------------|
| Recreational Programming | Landscaping | Working with Children |
| Museum/Heritage Related | Public Relations | Office/Computer |
| Power Saw Operation | Camp Counseling | Graphics/Design |
| Facility Maintenance | Swimming (level) | Carpentry |
| First Aid | Supervisory Experience | Clerical |
| Other: _____ | | |

TRAINING (Specify any training which you have taken with regard to the above skills)

Volunteer Work or Experience that might be applicable

Describe any physical or health limitations you would like to have considered

REFERENCES Name two people who know you and your capabilities and to whom we may refer in confidence:

NAME	OCCUPATION	PHONE NUMBER
_____	_____	_____
_____	_____	_____

EDUCATION

Highest Grade Completed _____ Date _____

Post Secondary Education _____

Field of Study _____ Date _____

WORK EXPERIENCE Begin with present or last position, include temporary and summer employment.
 Use a separate sheet if necessary .

Name/Address of Employer	Position	from m/y to m/y	rate of pay	reason for leaving
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____

Applicant's Comments _____

I certify that these statements are complete and correct to the best of my knowledge

Signature _____ Date _____